

## COMMUNITY PROGRAMS



### WEBSITE REGISTRATION INSTRUCTIONS

**If you are already registered you will be automatically rolled over and have nothing to do!**

**Note: Please use Ralphs NPO number listed below when searching for JGSCV: RG981**

Help support JGSCV by enrolling in **Ralphs Community Contribution Program!**

Join Ralphs' Club and they will contribute a percentage of what you purchase to JGSCV! Registration is easy and helps your local Jewish genealogy society! Having a Ralphs card also helps you with discounts on purchases and their website **saves you money** too by downloading coupons. See the step-by-step directions below.

**If you are already a registered participant, you have nothing to do! You will be automatically reregistered**

**Remember: You can renew or register for the first time at the JGSCV's meetings—but you must first have a Ralph's Card. You can easily obtain a card by going to a Ralphs near you at their customer service desk. For information contact Karen Lewy at [Karen@jgscv.org](mailto:Karen@jgscv.org).**

### IF YOU HAVE NOT REGISTERED YOUR REWARDS CARD ONLINE

**NOTE: We have a secured website, these procedures apply to everyone who has not entered their email address and assigned a password.**

1. Log in to [www.ralphs.com](http://www.ralphs.com)
2. Click on 'No Account' Register
3. Follow the easy steps to create an online account
4. You will be instructed to go to your email inbox to confirm your account
5. After you confirm your online account by clicking on the link in your email, return to [www.ralphs.com](http://www.ralphs.com) and click on 'Sign In', enter your email address and password.
6. View all your information and edit as necessary
7. Link your card to JGSCV's participation by clicking on:
  - a. Community Rewards on the left side of screen-- Enroll
  - b. Type JGSCV's NPO number : **RG981** or **Jewish Genealogical Society of the Conejo Valley &**
  - c. Remember to click on the circle to the left of our organizations' name
  - d. Click on Enroll to finish your enrollment process.

**IF YOU HAVE ALREADY REGISTERED YOUR REWARDS CARD ON-LINE**

**(This means that you have already entered your email address and assigned yourself a password)**

1. Log in to [www.ralphs.com](http://www.ralphs.com)
2. Click Sign In
3. Enter your email address and password that you registered with.
4. Click on person icon (in top right hand corner)
5. Click on My Account
6. View all your information and edit as necessary
7. Link your card to JGSCV by clicking on Community Rewards listed on the left side of the screen:
  - a. Community Rewards – Re-Enroll
  - b. **Type JGSCV's NPO number: RG981 or Jewish Genealogical Society of the Conejo Valley & "OR:** Type in the first words of our organization i.e. "Jewish Gen" (if you only type in "Jewish" a number of organizations appear including ours, so by typing in the first few letters of our second name only we appear) and click on "search" and our name will pop up: Jewish Genealogical Society of the Conejo Valley & " **Make certain it's our Society as there are other Jewish Genealogy Societies registered!**
  - c. Remember to click on the circle/bubble to the left of JGSCV's name
  - d. Click in save changesOur name Jewish Genealogical Society of the Conejo Valley &..) will appear on the right side of this page
- e. Click on Enroll to finish your enrollment process

**Remember even if you are only an occasional Ralphs shopper, your purchases help JGSCV!**

JGSCV has been receiving from Ralphs about \$130 per quarter, or equal to 5 JGSCV memberships per quarter!

Thank you on behalf of the Jewish Genealogical Society of the Conejo Valley and Ventura County.

The JGSCV Board of Directors

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